



St James' Church of England Primary School

Computing Overview Sheet



Year 3 – 3.5 Email



Prior and Future Learning Links:

Year 4 – **Online Safety** - Digital footprint **Effective Searching** - Search algorithms - impact on what you see

Year 2 – **Online Safety** - Emotional impact of communications **Effective Searching** - Exploration of what the Internet is

Year 1 – **Online Safety** - Concept of ownership **Technology Outside School** - Developing ideas about the concept of technology that we are surrounded by and its purpose

Learning Objectives:

- To think about the different methods of communication.
- To open and respond to an email.
- To learn how to use email safely.
- To add an attachment to an email.
- To explore a simulated email scenario.

Overview:

Lesson 1: Communication
Lesson 2: Composing Emails
Lesson 3: Using Email Safely: Part 1
Lesson 4: Using Email Safely: Part 2
Lesson 5: Attachments
Lesson 6: Email Simulations

Cross Curricular Links

Resources

- iPada • Purple Mash Login Details

Impact/Assessment

Most Children will: Children can list a range of ways the internet can be used to provide different methods of communication. Using 2Connect (Unit 3.5 Lesson 1) they can explain and compare each communication method. Most children will be able to exchange email communications using 2Email. This will take the form of both simulated email communication scenarios and real email communication with their peers. (Unit 3.5 Lessons 2-6)

Less Able Children will: With some support, children can open, respond, and send emails to others in the class (Unit 3.5 Lesson 2) and demonstrate a basic understanding of email conventions and safety (Unit 3.5 Lesson 3 & 4). They are aware of how to attach files to an email (Unit 3.5 Lesson 6). With support throughout, children will use 2Email and 2Quiz to develop their understanding and knowledge of email systems. Using the software, children will create a simple quiz with a limited number of questions (Unit 3.5 Lesson 4) and attach this file in a guided situation (Unit 3.5 Lesson 5) to an email. Children will demonstrate some understanding about how this information needs to be presented (Unit 3.5 Lesson 2).

More Able Children will: With ease, children open, respond and send emails to others in the class (Unit 3.5 Lesson 2). They are not only able to demonstrate an understanding of email conventions and keeping safe but can explain why conventions and certain recognised positive behaviours are expected and the possible consequences of not abiding by them (Unit 3.5 Lessons 3 & 4). They know how to attach files to emails and can explain why we must be careful with attachments (Unit 3.5 Lesson 6).